

Required submittal documents:

- ☐ New Residential Building Permit Application
- ☐ One (1) set 8 1/2" X 11" copy of legible dimensioned building plans drawn to scale
- ☐ All fees due at application submittal.
- ☐ Res Check form (Energy Conservation Code)
- ☐ Foundation plan and details

*All required documents may be emailed in lieu of paper submittal

NEW RESIDENTIAL CONSTRUCTION PERMIT APPLICATION

Application Submittal Date _____

City of Hutto Development Services
409 W Front Street #200 Hutto TX 78634
512-759-3479 Planning
512-846-2640 Building & Code Enforcement
512-759-5962 Fax
planning@huttotx.gov
building@huttotx.gov
www.huttotx.gov



PROJECT ADDRESS _____ BUILDER NAME _____

Legal Description - Lot _____ Block _____ Subdivision _____ Section/Phase _____

APPLICANT/BUILDER INFORMATION (*property owner or authorized agent*) This will be the City's official contact

Business Name _____ Name _____

Address _____ City, State, Zip _____

Email _____ Phone _____ Fax _____

ENGINEER

License # _____

Business Name _____ Contractors Name _____ Phone _____

Address _____ City, State, Zip _____

ELECTRICAL CONTRACTOR

License # _____

Business Name _____ Contractors Name _____ Phone _____

Address _____ City, State, Zip _____

PLUMBING CONTRACTOR

License # _____

Business Name _____ Contractors Name _____ Phone _____

Address _____ City, State, Zip _____

HVAC CONTRACTOR

License # _____

Business Name _____ Contractors Name _____ Phone _____

Address _____ City, State, Zip _____

1) Total Square Feet Including slab, garage, patio and porch _____
2) Building valuation (_____ x total sq ft) \$ _____
3) Building plan number _____
4) Number of stories: _____ 1 st floor sq ft _____ 2 nd floor sq ft _____
5) Water Provider <input type="checkbox"/> City of Hutto <input type="checkbox"/> Manville <input type="checkbox"/> Jonah
6) Construction Type _____
7) Impervious Cover % _____
8) Water Meter Size: <input type="checkbox"/> 5/8" <input type="checkbox"/> 3/4"

1. Permit Fee	\$
2. Water Impact Fee	\$
3. Wastewater Impact Fee	\$
4. Water Connection Fee	\$
5. Wastewater Connection Fee	\$
6. Residential Plan Review Fee	\$ 25.00
7. Residential Building Technology Fee	\$ 10.00
8. Total Fees	\$

FEES - Fees for building permits double if work on project begins prior to issuance of permit. All permit fees are to be paid in advance by the licensed party who applies for the permit. If a residence becomes occupied before a Certificate of Occupancy is issued, a \$100 per day fee will be added to permit.

PROPERTY OWNER CONSENT/AGENT AUTHORIZATION

By my signature I hereby affirm that I am the property owner of record, or if the applicant is an organization or business entity, that authorization has been granted to represent the owner, organization or business in this application. I certify that the preceding information is complete and accurate, and it is understood that I agree to the submittal of this application. Additionally, my signature below indicates my awareness of the fee(s) required at the time of application submittal and that this fee(s) is non-refundable even in the event of application withdrawal. By signing this form, the owner of the property authorizes the City of Hutto to begin proceedings in accordance with the process for the type of application indicated on this application. The owner further acknowledges that submittal of an application does not in any way obligate the City to approve the application and that although City staff may make certain recommendations regarding this application, the City Council may not follow that recommendation and may make a final decision that does not conform to the staff's recommendation.

Property Owner Signature _____

Property Owner Printed Name _____

Date _____

APPLICATION RECEIVED:	PLANS REVIEWED BY:	PLANS REVIEWED BY:	PERMIT #	CHECK #	AMOUNT PAID \$
	APPROVED _____ DENIED _____	APPROVED _____ DENIED _____	NOTES		